

Cyber Safety

Policy:

Berendale School is committed to developing a safe Information and Communication Technology environment where the students act respectfully and positively towards each other in acceptable and non-threatening ways.

Procedure:

All the Staff at Berendale School have the responsibility to ensure that:

- staff are aware of cyber bullying and are able to identify and look for signs of occurrence among the students
- all forms of cyber bullying are prohibited
- students are aware of the consequences of cyber bullying
- a code of conduct is in use for technology, including computers and mobile phones, whilst on the school premises
- at the beginning of each year staff deliver a pre prepared lesson (appendix 1) to their home room group and revise with students the signed form on Conditions for Use of the Computer and Internet (appendix 2)
- all cases of cyber bullying are reported to an Assistant Principal and responded to promptly
- there is supervision of technology that is effective for monitoring and deterring cyber bullying
- staff are familiar with the following Education Department initiatives such as Safe Schools are Smart Schools

Students at Berendale School have a responsibility to ensure that they:

- do not participate in cyber bullying
- do not use mobile phones, cameras or other digital devices to record audio and visual material that is not authorised as part of the school curriculum program
- do not breach the privacy of students, staff and members of the school community through any unauthorised recording or filming
- do not disseminate inappropriate information through digital media or other means
- report incidents of cyber bullying to a member of staff
- advise students being victimised by cyber bullying to talk to an adult
- offer to speak to an adult on behalf of the student who is being victimised by cyber bullying



Registered Training Organisation
Registration No.21410

CONDITIONS OF USE: COMPUTER AND THE INTERNET

Student Name: _____

You May:

- Use Microsoft Office
- Access all software installed on the school network
- Access games that have been installed
- Access your own network directory
- Access approved websites for school use only
- Access /play approved games on specific websites.

You May not:

- Access violent games or websites
- Access chat websites or use chat software outside the school network
- Access any web sites of a sexual nature
- Access personal email outside of the school network.
- Use anyone else’s log in password.

You must never use, write, read access or download offensive language websites or material on any computer.

I agree to the conditions as outlined above.

I understand that if I break any of these rules, I will be banned from using the Internet or computers or both.

I understand that serious offences will be reported to parents, the Department of education or the police.

Student Signature: _____

Parent/ Carer: _____

Date: _____